

# RISK ANALYSIS AND MANAGEMENT SYSTEM

## ACTIVITY/SITUATION: Otorohanga Kiwi House

Analysis	Description		
<p><b>UNDESIRE D EVENT(S) Accident, injury, other forms of damage</b></p>	<p>Road Accident Injury to people by falling, animal attack, potentially hazardous equipment i.e. turnstiles/boardwalks. Drowning Distress to the birds and reptiles in the Park. Injury to people by fire, earthquake or other natural disaster</p>		
<p><b>CAUSAL FACTORS</b></p>	<b>People</b>	<b>Equipment</b>	<b>Environment</b>
	<p>Insufficient supervision of students/poor communication with students. Ineffective briefing of visitors regarding risks/hazards and animal care code. Students not interested or involved with the exhibits in the park.</p>	<p>Turnstiles and double door mechanisms</p>	<p>Unfamiliar environment. Slippery boardwalks if wet Uneven ground Birds, fish, reptiles and insects behave unpredictably.</p>
<p><b>RISK MANAGEMENT STRATEGIES</b></p>	<b>Normal Operations</b>		
	<p>Students are greeted by staff outside of the Park and the animal care code is explained and identified hazards and acceptable behaviour outlined. Students are accompanied and supervised by adults 1:4 ratio (Yrs 0-3) 1:7 (Yrs 3-9)</p>	<p>Regular maintenance of all boardwalks, handrails and turnstiles take place. First aid is available at the front counter.</p>	<p>Visitors are expected to wear appropriate outdoor clothing and footwear. Visitors are asked to; minimise their noise, to walk on paths only , to stand back from barriers (such as viewing windows and mesh), to use no light source in the nocturnal house (flashing shoes, cameras or cellphone screens) and to not attempt to touch or feed any animal unless given permission by staff, These behaviours will limit the stress on animals</p>

	<p><b>Emergency</b></p> <p>There are two evacuation points from the park through the predator proof fence. The main gate entry which where both gates will remain open in an evacuation or through the service area entrance. If visitors are unable to make their way safely to either exit they may stand beside the perimeter fence and emergency services will cut their way through to them. The park will be cleared by staff members through external exits in any evacuation. In case of injury, staff at the front counter and Education staff, have appropriate First Aid training and access to appropriate resources and emergency services.</p>
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<p><b>RELEVANT INDUSTRY STANDARDS APPLICABLE</b></p>	<p>All structures and pathways have been certified by District Council Engineers and the NZ Fire Service.</p> <p>Animal enclosures are designed in accordance with industry best practice. The park maintains accredited welfare status by the Zoo and Aquarium Association.</p>									
<p><b>POLICIES AND GUIDELINES RECOMMENDED</b></p>	<p>Wildlife Act Authority for Conservation on Non-Public Land: Authorisation Number 63504-CAP</p>									
<p><b>SKILLS REQUIRED BY STAFF</b></p>	<p>First Aid skills. Education programmes overseen and presented by a registered teacher.</p>									
<p><b>FINAL DECISION ON IMPLEMENTING ACTIVITY</b></p>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td colspan="3"><b>Choose One</b></td> </tr> <tr> <td style="width: 33%;"><b>Accept</b></td> <td style="width: 34%;"></td> <td style="width: 33%;"><b>Reject</b></td> </tr> <tr> <td colspan="3"><b>Comments:</b></td> </tr> </table>	<b>Choose One</b>			<b>Accept</b>		<b>Reject</b>	<b>Comments:</b>		
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